CONTRACTING OFFICER AUTHORITY AND RESPONSIBILITIES

Contracting Officer Authority

- Enter into Contracts within Scope of Authority granted
- Administer Contracts
- Terminate Contracts
- Make Related Determinations and Findings

Contracting Officer Authority

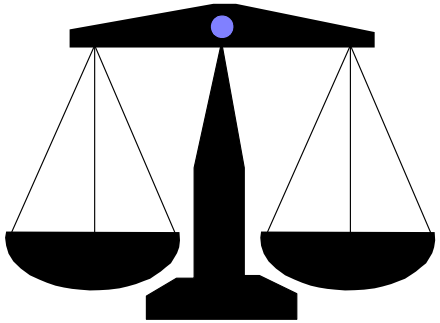
CO shall ensure that all requirements of law, executive orders, regulations, and all other applicable procedures including clearances and approvals have been met.

Contracting Officer Responsibilities

Safeguard the Interests of the U. S. Government in its Contractual Relationships

Ensure that sufficient funds are ava

Ensure that contractors receive impartial, fair, and equitable treatment



Contracting Officer Responsibilities

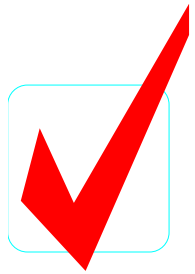
Request and consider the advice of specialists in audit, law, engineering, transportation, packaging, and other fields as appropriate

ROLE OF THE CONTRACTING OFFICER

- Business Advisor
  - Work Proactively with Customers
  - Understand Requirements
  - Provide Business and Acquisition Alternatives and Solicitions in Most Efficient Manner
    - Aware of Existing Contractual Vehicles
    - Proactive in Establishing New Flexible Instruments
    - Multi-functional

Ratifications

- Unauthorized Commitment
  - Agreement Made by Unauthorized Official



- Must Be Approved by Official Who Has the Authority To Do So
  - Policy - FAR 1.602-3(b)
  - Limitations – FAR 1.602-3(c)
  - Procedures - WR-ALC CHB 1.602-3